

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE OF PAGES 1 5	
2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE Nov. 25, 2002		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
6. ISSUED BY U.S. Department of Commerce, NOAA NWS Acquisition Management Division 1305 East-West Hwy., #7623 Silver Spring, Maryland 20910-3281		7. ADMINISTERED BY (If other than Item 6)		CODE			
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)				(W)		9A. AMENDMENT OF SOLICITATION NO. WG9320-3-00005	
				X		9B. DATED (SEE ITEM 11) November 6, 2002	
						10A. MODIFICATION OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended.							
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) Not applicable.							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
(W) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)							

See Page 2.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR		16B. UNITED STATES OF AMERICA	
(Signature of person authorized to sign)		BY (Signature of Contracting Officer)	
15C. DATE SIGNED		16C. DATE SIGNED	

Solicitation WG9320-3-00005
Amendment 0001

Following are the Government's responses to questions received concerning Solicitation WG9320-3-00005:

Question 1: Is there a current contract in place or is this a new effort?

Response: This represents the consolidation of three smaller efforts, which are presently being performed under delivery orders.

Question 2: If current, what is the contract number?

Response: The numbers of the three delivery orders are 40AANW2A8112, 40AANW2A8115, and 40AANW2A8120.

Question 3: If current, who is the incumbent?

Response: The incumbent for all three delivery orders is RCG, Inc., 462 Herndon Parkway, Suite 203, Herndon, Virginia 20170.

Question 4: If current, is the incumbent providing satisfactory performance?

Response: RCG is providing satisfactory performance.

Question 5: What is the history of this contract per annual amount?

Response: The three delivery orders have differing performance periods and varying levels of effort such that it is not feasible to calculate from the delivery orders an historical annual amount that directly relates to the work envisioned to be acquired under the solicitation.

Question 6: Will there be a question and answer period for the RFP?

Response: Section L.8 of the solicitation addresses questions concerning the solicitation.

Question 7: Are there any minimum qualifications for the Program Manager and Deputy Program Manager?

Response: It is up to the offeror to propose individuals that it considers appropriate.

Question 8: Section L.9 #2 "Technical Capability Information" does not mention including a discussion of a technical solution to the requirements as part of the written proposal; simply personnel Qualifications/staffing plan, curriculum vitae, total compensation plan, uncompensated overtime, past performance and costing. Does the Government require a discussion of technical approach to the requirements only in the oral presentation or in the written proposal as well?

Response: The Government considers that Section L.9 of the solicitation is clear as to what material is to be included in the written portion of the proposal and what items are to be addressed in the oral presentation.

Question 9: How are incremental expenses going to be paid to the contractor throughout the life of the contract?

Response: Included in the listing of Federal Acquisition Regulation (FAR) clauses incorporated by reference in Section I.1 of the solicitation is FAR 52.216-07, "Allowable Cost and Payment." Paragraph (a)(1) of this clause states, in part, that "The Government will make payments to the Contractor when requested as work progresses, but (except for small business concerns) not more often than once every 2 weeks, in amounts"

Question 10: The RFP identifies two Labor Categories: Program Manager and Deputy Program Manager. What duties does the Government see these personnel as performing?

Response: Section H.4 of the solicitation identifies the Program Manager and the Deputy Program Manager as "Key Personnel" for the purpose of performing a contract resulting from the solicitation. Nowhere in the solicitation is there a requirement that these be the only labor categories proposed by the offeror. It is up to the offeror to address the duties that it considers appropriate for its proposed Program Manager and Deputy Program Manager (reference B.1 and B.2 of the list of items to be addressed in the oral presentation, as set forth in Section L.9 of the solicitation).

Question 11: How soon after the RFP due date will down-selected offerers be notified of Orals?

Response: The solicitation does not require the Government to notify the offerors of their scheduled oral presentation dates within a certain amount of days after the solicitation closing date. However, the concluding paragraph of Section L.9 of the solicitation does require the Government to notify each offeror of its scheduled oral presentation date and time not later than four calendar days prior to the scheduled oral presentation date.

Question 12: Does an incumbent contractor exist for these tasks?

Response: See the responses to Questions #1 and #3 above.

Question 13: Given the two step process to evaluate and select the awardee, do you anticipate a slip in the start date of Jan 03?

Response: No. At the present time, the Government expects that the period of performance under a contract resulting from this solicitation will commence on January 1, 2003.

Question 14: Does NOAA have a preference for the work location? -- (no allotment for travel !)

Response: The concluding paragraph of the Statement of Work included as Attachment 1 to the solicitation does not oblige the Contractor to use the office space which the Government will make available at NWS headquarters in Silver Spring, Maryland.

Paragraph I.B.3.a contained in Section L.9 of the solicitation states, in part, that "For pricing purposes, the Government does not envision that travel will be required outside NWS headquarters in Silver Spring, Maryland."

These two portions of the solicitation do not preclude the potential that the Contractor may have to attend meetings or otherwise be at NWS headquarters at one or more points in time during contract performance in order to be able to adequately perform all tasks assigned under a contract resulting from the solicitation.

Question 15: Could you make available the bidders list or the mailing list?

Response: The solicitation mailing list will be furnished upon request; however, it should be noted that this list only includes individuals and firms to whom the solicitation was mailed via the U.S. Postal Service. The list does not include individuals and firms which have accessed the solicitation electronically in lieu of obtaining a copy from the Government through the mail.